



CAMPARI

CHEAT SHEET

1. Choosing a Non-Profit

Must be an appropriate 501c3 in good standing (check on GuidStar).

2. Nuts & Bolts

Pay attention to local & state ABC regulations.

3. Goal Setting

Be SMART! Specific, Measurable, Achievable, Relevant, Timely.

4. Event Management

Be organized! Utilize people's strengths, & always over staff.

5. Donor Recruitment

Know your brands & what they are interested in, have a professional deck

6. Volunteer Recruitment

Organize, organize, organize & anticipate situations, good & bad!

7. Add-ons (raffle, auction, etc.)

Know what it will require & don't take on more than you can manage well.

8. Getting the Word Out

Leverage everything you can - in a positive way! Use varied media.

9. Donation Distribution

Distribute all raised funds to your charity of choice in a timely manner!

10. Thanking Everyone

Thank EVERYONE! Donors, attendees, volunteers, the venue, the vendors, etc.